

APPLICATION TO CHANGE PROGRAMME IN CFS FOR SEMESTER 2 & 3 2011/2012

THE FORM IS AVAILABLE AT THE DEPARTMENT OF SCIENCES PROGRAMMES
STARTING FROM 7th – 23rd SEPTEMBER 2011.

PLEASE FOLLOW THE STEPS GIVEN:

- STEP 1:** Collect the Application for Change Programme Form at DoSP Counter. Please attach a copy of SPM/O Level result.
- STEP 2:** Meet the Head of Department for the programme that you want to apply. Give Evaluation Form Change Programme (2) and copy of SPM/O level result to HoD of the programme that you want to apply.
- STEP 3:** Meet the Head of Department of current programme. Give Evaluation Form Change Programme (1) and copy of SPM/O level result to HoD of current programme.
- STEP 4:** After get signature from both Head of Department, pay RM50 (Non refundable) at Finance Department.
- STEP 5:** Sending back the complete form with receipt of payment RM50 and copy of SPM/O level result to DoSP.
- A. APPLICATION TO CRITICAL PROGRAMMES (MEDIC, PHARMACY & DENTISTRY) ARE ONLY BY INVITATION FROM DEPARTMENTS AND DOSP AFTER STUDENTS GETTING RESULT FROM 3 NORMAL SEMESTER (Based on the highest CGPA and vacancies).
- B. FINAL SEMESTER (GRADUATING) STUDENTS ARE NOT ALLOWED TO APPLY FOR CHANGE PROGRAMME.

THANK YOU.